

ISC RMP & FSC IN-PERSON TRAINING REQUEST FORM

Instructions: In order for your location to be considered as a site for an Interagency Security Committee Risk Management Process and Facility Security Committee training in 2022, this form must be completed in its entirety, including meeting the **Required Criteria** listed below:

1. Secure a minimum of 20 participants at your requested location. Identify an available training facility to accommodate the participants; and meet Audio/Visual requirements; and
2. Agree upon preferred training dates (listed below) and include your first, second, and third preference.

Return completed form to rmp_fsctrng@cisa.dhs.gov. If you have any questions in advance, please contact rmp_fsctrng@cisa.dhs.gov.

REQUIRED INFORMATION / REQUIRED CRITERIA

Requestor Name: Name, Org, Cell Phone, Email

Local POC: (if different than Requestor Name): Name, Org, Cell Phone, Email

Requested Location: (City/State Only)

Meeting Facility: (Full Street Address, Meeting Room #. **NOTE:** Ensure the Meeting Room can be scheduled on each of your Preferred Dates, between 8AM-1:30PM)

Indicate the Facility's Maximum (Number) Seating Capacity: Note: Preferred seating is classroom style, which would allow for writing space for each participant.

Describe the Facility's Audio/Visual Capabilities, including whether or not IT Support is available to support the engagement:

Select Preferred 2022 Training Dates: **NOTE – Due to ISC team travel constraints, highlighted dates are reserved for NCR locations only.**

Jan: None	Feb: None	March: None	April: None
May: 24	June: 30	July: 14, 26 & 28	August: 9, 11 & 30
September: 27	October: 25 & 27	November: 1 & 3	December: None

Indicate your preference: 1st _____; 2nd _____; 3^d _____